

Notice of Meeting



Oxfordshire Joint Health Overview & Scrutiny Committee

Thursday, 16 November 2017 at 10.00 am
Cherwell District Council, Bodicote House, White Post Road,
Bodicote, Banbury, OX15 4AA

Membership

Chairman - Councillor Arash Fatemian

Deputy Chairman - District Councillor Monica Lovatt

<i>Councillors:</i>	Kevin Bulmer	Dr Simon Clarke	Laura Price
	Mark Cherry	Mike Fox-Davies	Alison Rooke
<i>District Councillors:</i>	Nigel Champken-Woods	Susanna Pressel	
	Andrew McHugh	Vacancy	
<i>Co-optees:</i>	Anne Wilkinson	Dr Keith Ruddle	Dr Alan Cohen

Notes: *Date of next meeting: 1 February 2018*

What does this Committee review or scrutinise?

- Any matter relating to the planning, provision and operation of health services in the area of its local authorities.
- Health issues, systems or economics, not just services provided, commissioned or managed by the NHS.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

For more information about this Committee please contact:

Chairman	-	Councillor Arash Fatemian Email: arash.fatemian@oxfordshire.gov.uk
Policy & Performance Officer	-	Katie Read Tel: 07584 909530 Email: Katie.read@oxfordshire.gov.uk
Committee Officer	-	Julie Dean Tel: 07393 001089 Email: julie.dean@oxfordshire.gov.uk

Peter G. Clark
Chief Executive

November 2017

County Hall, New Road, Oxford, OX1 1ND

www.oxfordshire.gov.uk Fax: 01865 783195 Media Enquiries 01865 323870

About the Oxfordshire Joint Health Overview & Scrutiny Committee

The Joint Committee is made up of 15 members. Twelve of them are Councillors, seven from Oxfordshire County Council, and one from each of the District Councils – Cherwell, West Oxfordshire, Oxford City, Vale of White Horse, and South Oxfordshire. Three people can be co-opted to the Joint Committee to bring a community perspective. It is administered by the County Council. Unlike other local authority Scrutiny Committees, the work of the Health Scrutiny Committee involves looking ‘outwards’ and across agencies. Its focus is on health, and while its main interest is likely to be the NHS, it may also look at services provided by local councils which have an impact on health.

About Health Scrutiny

Health Scrutiny is about:

- Providing a challenge to the NHS and other organisations that provide health care
- Examining how well the NHS and other relevant organisations are performing
- Influencing the Cabinet on decisions that affect local people
- Representing the community in NHS decision making, including responding to formal consultations on NHS service changes
- Helping the NHS to develop arrangements for providing health care in Oxfordshire
- Promoting joined up working across organisations
- Looking at the bigger picture of health care, including the promotion of good health
- Ensuring that health care is provided to those who need it the most

Health Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 5 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the relevant part of the Oxfordshire (or wider) NHS system and/or to the Cabinet, the full Councils or scrutiny committees of the relevant local authorities. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - see guidance note on the back page**
3. **Minutes** (Pages 1 - 8)

To approve the minutes of the meeting held on 14 September 2017 (JHO3)
and to receive information arising from them.

4. **Speaking to or Petitioning the Committee**
5. **Forward Plan** (Pages 9 - 12)

10:15

The Committee's Forward Plan is attached at **JHO5** for consideration. Members are asked to note the highlighted items added since the Committee's work programming meeting on 14 September 2017 and to consider items for prioritisation.

6. **Health Inequalities Commission - Update on Health & Wellbeing Board's response** (Pages 13 - 26)

10:30

The report (**HWO7**) contains an update on the Health & Wellbeing Board's response to the report of the Health Inequalities Commission. The paper includes extracts from a paper presented to the Oxfordshire Health & Wellbeing Board on 9 November 2017 detailing progress against the report's sixty recommendations. Dr Joe McManners, Chair of the Oxfordshire Clinical Commissioning Group (OCCG) will attend the meeting to present the report.

7. **Healthwatch Oxfordshire - Update** (Pages 27 - 32)

11:10

The attached regular report (**HWO6**) from Professor George Smith, Chairman of Healthwatch Oxfordshire (HWO) and Rosalind Pearce, Executive Director updates the Committee on the activities of HWO since the last meeting and gives the views from residents/patients on particular issues. The report itself is that which was presented to the Oxfordshire Health & Wellbeing Board on 9 November. Professor Smith and Rosalind Pearce will give an oral report on matters pertinent to this Committee which have arisen since the last report to this Committee.

8. **Banbury Health Centre** (Pages 33 - 52)

11:25

Information is sought by the Committee from the Oxfordshire Clinical Commissioning Group (OCCG) on its plans for future changes and consultation for Banbury Health Centre. In particular information on the challenges, priorities and approach will be sought, including the proposed new model of care in Banbury. The Committee will seek information on how the changes in Banbury relate to the broader context for primary care in the North Locality and on the areas of focus for the OCCG's consultation plan.

The following reports from the OCCG are attached:

- Delivering Primary Care at scale in Banbury (**JHO8**)
- Consultation Plan – Banbury Health Centre (**JHO8**)

LUNCH - 12:45

9. **Managing the impact of winter on Oxfordshire's Healthcare System** (Pages 53 - 114)

13:20

In light of the recent focus in the press on Accident & Emergency waiting times and winter resilience, a report has been requested from Health representatives on the system's preparedness for increased activity during the winter period, particularly in the context of the Delayed Transfers of Care (DTOC) figures and the impact of ward closures at the John Radcliffe Hospital (**JHO9**).

The Chief Operating Officer of the OCCG, Diane Hedges, will attend the Committee meeting to provide an update on the Winter Plan including the urgent performance and communications activity to support the plan.

10. Chairman's Report (Pages 115 - 122)

14:10

The Chairman's report is attached at **JHO10**.

11. Item for Information (Pages 123 - 126)

The Committee's attention is drawn to the following document which is for information only:

- A briefing on changes to the provision of musculoskeletal services in Oxfordshire (**JHO11**).

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.